

CHARTER FOR INTERNATIONAL CONFERENCE ON HDX-MS (IC HDX)

This charter has been prepared by the founding members of the International Conference on Hydrogen Deuterium Exchange (IC HDX) conference committee, and lays out the founding principles and guidelines for the conference series. These principles should be followed and adhered to in all subsequent embodiments of the conference.

Founding members:

Kasper Rand (University of Copenhagen)

Tineke Papavoine (AstraZeneca)

Rebecca Rae (AstraZeneca)

Glenn Masson (University of Cambridge)

The overarching aim of the conference is to provide a venue for the HDX-MS scientific community to share both published and unpublished scientific research and best practices. We believe this to be critical to the continued development of HDX-MS technique. As a central principle, and as embodied in the permanent organizing committee, the IC HDX seeks to unite users of HDX-MS both from academia, industry and instrument vendor companies. As a means to achieving the purpose there should be no overall controlling sponsor, and no undue preference should be given to any technique (other than HDX-MS) or instrument manufacturer.

The IC HDX has the following specific framework/guidelines:

1. The IC HDX will be held every two years, at alternating international locations.
2. To ensure continuation and consistency in the conference series, the founding members will form a permanent organizing committee and as such will participate in the organization of each conference in the IC HDX series.
3. Each IC HDX will make use of a unified webpage and logo etc.
4. Each IC HDX should have a workshop aside from the regular scientific program - and will be planned by the organizing committee and driven in large part by contributions from members of the HDX-MS community.
5. The workshop
 - 5.1. will aim to allow an open, casual and unimpeded discussion of current HDX-MS practice, instrumentation, software and technique.
 - 5.2. will have chairs that are academics rather than from vendors or industry.
 - 5.3. will be optional, but attendance will be encouraged by organisers especially for those new to the technique
 - 5.4. will not show any undue favor or give undue precedence to any sponsor
6. Each IC HDX will have a local host (chair) whom, together with the permanent organizing committee, will be responsible for organizing the conference.
 - 6.1. In the event that more than one local host produced offering alternate locations for IC HDX, the permanent members will decide the location of the IC HDX, with preference being given to a location that is sufficiently distant from the previous conference.

7. Invited speakers to each IC HDX will be decided by the organizing committee.
8. All other scientific contributions to the IC HDX will need to be made in the form of a submitted abstract using the following format: the abstract should not contain more than 600 words, should contain text only, with a title of no more than 20 words, with Introduction (120 words), Methods (120 words), Preliminary Data (300 words) and Novelty (20 words) sections.
9. Selection of oral presentations and poster presentations from submitted abstracts at the IC HDX will be selected based on a peer-review process in which the invited speakers evaluate and grade each abstracts. Based on this input, the organizing committee make the selection of presentations.
10. Abstracts not selected for an oral presentation may be invited to present a poster instead.
11. Funding for each IC HDX will be obtained through sponsorship and grants from pertinent scientific organizations, awarded through the continued work by the organizing committee.
12. If a surplus of funds is obtained after a conference, this surplus will be held by the permanent organizing committee and be made available to the next IC HDX.

On behalf of the organizing committee,

Kasper Rand

Tineke Papavoine

Rebecca Rae

Glenn Masson